



AITKIN COUNTY BOARD OF COMMISSIONERS

December 23, 2024

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Present

1.B PLEDGE OF ALLEGIANCE

1.C APPROVAL OF AGENDA

Motion to: Approve the agenda, as amended.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Travis Leiviska
SECONDER:	Commissioner Michael Kearney adding item 3E and Employee Retirement Recognition

1.D Health & Human Services (see separate HHS Agenda)

1.E Citizens Public Comment by:

Amelia Seybold, Aitkin County Resident, addressed AI concerns.

Sam Seybold, Aitkin County Resident, addressed AI concerns.

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Travis Leiviska

A) Correspondence File-

December 17, 2024 - December 22, 2024

B) Approve County Board Minutes-

December 17, 2024

C) Approve Manual Warrants/Voids/Corrections-

ELAN 12.05.24

R&B	\$20.00	General	\$943.73			Total	\$963.73
-----	---------	---------	----------	--	--	--------------	----------

D) Approve Auditor Vouchers-

Auditor Warrants 12.13.24

R&B	\$41,151.46					Total	\$41,151.46
-----	-------------	--	--	--	--	--------------	-------------

E) Approve Manual Warrants/Voids/Corrections-

Manual Warrants 12.13.24

General	\$802.27	State	\$84,246.41	LLCC	\$61.40	Total	\$85,110.08
---------	----------	-------	-------------	------	---------	--------------	-------------

F) Adopt Resolution-

County Liquor and 3.2% Malt Liquor Licenses for 2025

G) Adopt Resolution-

Aitkin County Child Abuse Prevention Council Donation

H) Adopt Resolution-

Appoint MCIS Board Members

I) Approve Commissioner's Vouchers

Commissioner Warrants 12.20.24

General	\$317,508.57	Reserves	\$1,662.45	R&B	\$115,069.13	HHS	\$19,707.78
State	\$6,793.00	Trust	\$4,622.59	Forest	\$51,600.05	Taxes	\$912.85
LLCC	\$15,151.79	Parks	\$3,937.98	COVID	\$273,851.23	Opioid	\$1,890.40
						Total	\$812,707.82

J) Adopt Resolution-

Set Date and Time of 2025 Timber Auctions

K) Approve-

2025 Natural Resources Advisory Committee Appointments

L) Approve-

Personnel Committee Recommendation - Promotion to AC Attorney III

Regular Agenda

3A Jessica Seibert – County Administrator

Motion to:

Adopt Resolution - Making County Auditor an Appointed Position

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Laurie Westerlund

3B Jessica Seibert – County Administrator

Motion to:

Adopt Resolution - Appointing Interim County Auditor

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Michael Kearney
as amended

Recognition of Kirk Peysar's Retirement after 36 years of service with Aitkin County.

3C Jessica Seibert – County Administrator

Motion to:

Adopt Resolution - Fund Transfer - 2025 Budget

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Travis Leiviska

Jessica Seibert – County Administrator

Motion to:

Adopt Resolution - Fund Transfer to Long Lake Conservation Center

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Michael Kearney

Jessica Seibert – County Administrator

Motion to:

Adopt Resolution - Fund Transfer to Support Survey/GIS

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Michael Kearney
SECONDER: Commissioner Travis Leiviska

Jessica Seibert – County Administrator

Motion to:

Adopt Resolution - 2025 Levy

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Travis Leiviska

Jessica Seibert – County Administrator

Motion to:

Adopt Resolution - 2025 Budgets

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Michael Kearney

SECONDER: Commissioner Travis Leiviska

Jessica Seibert – County Administrator

Motion to:

Adopt Resolution - 2025 Boat & Water Safety Agreement Budget

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Laurie Westerlund

Jessica Seibert – County Administrator

Motion to:

Adopt Resolution - 2025 Unorganized Townships

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Michael Kearney

SECONDER: Commissioner Travis Leiviska

Jessica Seibert – County Administrator

Motion to:

Adopt Resolution - 2024 Ditch Fund Budgets

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Travis Leiviska

SECONDER: Commissioner Laurie Westerlund

Jessica Seibert – County Administrator

Motion to:

Adopt Resolution - 2025 Non-Levy Budgets

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Michael Kearney

Jessica Seibert – County Administrator

Motion to:

Adopt Resolution - County Ditch and County Development Transfers

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Travis Leiviska

SECONDER: Commissioner Laurie Westerlund

Jessica Seibert – County Administrator

Motion to:

Adopt Resolution - Unorganized Road & Bridge Transfers

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Travis Leiviska

3D Jessica Seibert – County Administrator

Informational Only

Administrator Updates

No updates

3E Jessica Seibert – County Administrator

Motion to:

Approve JPA with Libby Township

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Laurie Westerlund

4A

Board of Commissioners

Informational Only

Commissioner Committee Reports

Joint Powers Natural Resource Board

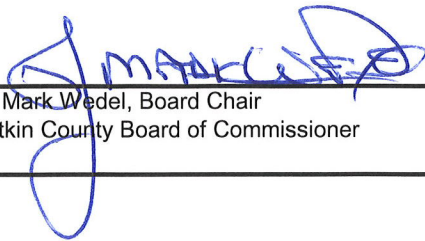
Motion to Adjourn

Motion made at 10:24 a.m.

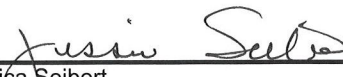
MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Bret Sample

Next Meeting: Tuesday, January 7, 2025



J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner



Jessica Seibert
County Administrator